

ASHLYN ROCK

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www.ashlynrock.com



MANAGEMENT & ADMINISTRATION EXPERIENCE

University of Cincinnati College-Conservatory of Music

- *Graduate Assistantship, Opera Department* 2021-2024
 - Administrative Functions include: Facilitating Student, Faculty, and Inter-Department Communication; Office Operations; Assist in Professional Development Class, and Opera Workshop Classes; Scheduling, programming, and running auditions, masterclasses, competitions, etc. and program compilation: of Cast Lists, Crew Assignments, Director's Notes, etc.
 - Non-Availability Request Processing

Soprano Section Leader and Substitute Church Soloist – Freelance

2020-Present

- Lead congregation in song and prayer in a broad range of musical styles and repertoire both contemporary and traditional, with Anglican, Baptist, Catholic, Episcopal, Lutheran, Methodist, Presbyterian, and Protestant denominational churches.
- Assist choir members during with strong section-leading rehearsals

Center for the Arts, George Mason University

- *Lead Ticket Seller* 2018-Present
 - Trained in supervising sellers, opening and end-of-day processes.
 - Aid other sellers and train new employees.
 - Familiar with Tickets.com and ProVenue services
 - Administrative access and online navigational services.
- *Hospitality Assistant* 2019-2020
 - The Artist Services Team Assist with the procurement of Artists' rider requirements prior to each performance such as: shopping for hospitality needs, drive University vehicles to transport artists between locations (airports, hotels, masterclass destinations, etc). greet and welcome artists and provide introduction to George Mason University, and their duties and projects as assigned.

Mason Community Arts Academy

2018-Present

- *Private Voice & Group Voice Instructor*
 - Private music lessons, ranging from 30-60 minutes, or 1-hour group lessons for children, teens, and adults.
 - Trained in vocal technique and pedagogy, and work with students of all ages, backgrounds, needs, and lifestyles.
 - Knowledge of repertoire ranging from classical, musical theater, to popular styles.

Mason Music Productions

2016-2020, 2024

- *Contracted Musician*
 - Perform and network throughout the D.C. metropolitan area in support of university events, fundraising initiatives, ceremonial events, weddings, retirement communities and cocktail functions.
 - Musicians collaborate on projects and are required to have skills in professionalism, etiquette, accountability, and communication.

EDUCATION

George Mason University

Bachelor of Music Vocal Performance, English Minor (Dec 2018)

University of Cincinnati College Conservatory of Music

Master of Music Vocal Performance (May 2022)

University of Cincinnati College Conservatory of Music

Master of Music Vocal Performance (May 2024)

ADDITIONAL SKILLS

- Languages
 - Elemental Level of Spanish (6 years)
 - Elemental Level of German (3 years)
 - Elemental Level of Italian (1 year)
 - Elemental Level of French (6 months)
 - Russian Lyric Diction Tutor
 - International Phonetic Alphabet
- Computer Skills: MS Office, SharePoint, Teams, Google Drive, Social Media Platforms, Digital Art Design
- Basic Photography, Recording, and editing skills
- Known for professionalism and accountability, friendly and welcoming nature
- Familiar with social media platforms and other applications
- Communication and Customer Service background
- Skilled in Organization/Planning
- Quickly adapting and learning new information.